

JUL 27 1954

MEMORANDUM FOR: Chief, Management Staff

SUBJECT: Transfer of Slot No. F-147.07 within Geography Division, Office of Research and Reports

1. The Office of Research and Reports requests that slot No. F-147.07, Geographer, GS-11, USSR Branch, Geography Division, currently unencumbered, be transferred to the Satellites Branch, Geography Division. (See Tab A)

2. This transfer of one slot is necessary in order to permit the proper slotting of [REDACTED] former incumbent of slot No. F-148.02, Geographer, GS-9, Satellites Branch, Geography Division; slot No. F-148.02 being one of the twelve slots transferred as of 8 July 1954 from ORR to OCD to meet additional requirements under NSCID 16.

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3. The Office of Personnel finds no classification objections to the transfer proposal. (See Tab B)

4. This proposal does not involve any ORR budgetary, ceiling, functional or responsibility changes.

5. Approval is recommended for the transfer of slot No. F-147.07 from the USSR Branch to the Satellites Branch, Geography Division, ORR.

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[REDACTED]  
Asst. Management Officer, DD/I Area

ATTACHMENTS:

Tab A - Proposal

Tab B - Concurrence of DAD/P

APPROVED:

Date: [REDACTED]

JUL 27 1954

DISTRIBUTION:

Orig. & 1-Office of Personnel  
2-Asst. to the DD/I (Admin)


Chief, Management Staff

1-Comptroller

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## Office Memorandum • UNITED STATES GOVERNMENT



TO : Chief, Classification and Wage Division  
ATTN :   
FROM : Chief, Administrative Staff, Research and Reports  
SUBJECT: Transfer of Slot No. F-147.07 (USSR Branch)

DATE: 30 June 1954

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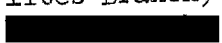
1. Recently, by DD/I directive, the Satellites Branch of the Geography Division was forced to relinquish slot No. F-148.02 occupied by 

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2. In order to reassign , who is still employed in the Satellites Branch, it will be necessary to mis-slot him against another branch in the Geography Division, as the only vacant slot in the Satellites Branch, F-145.01, will soon be utilized by the return of 

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3. This Office, however, in accordance with Office of Personnel policy, desires to effect assignments on the T/O which locate employees in their actual area of assignment. Therefore, in order to implement this practice it is requested that slot F-147.07 be transferred from the USSR Branch, Geography Division, to the Satellites Branch, Geography Division, to permit the proper slotting of  This shifting of slots will not affect the workload of the USSR Branch and appears appropriate, inasmuch as the basic duties of the incumbents of these two branches are the same.

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St/A/RR/WCC:vap

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JUL 21 1954

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Transfer of Position in Geography  
Division, ORR

REFERENCE : Memorandum from Chief, Administrative  
Staff, ORR to Chief, Classification and  
Wage Division dated 30 June 1954, sub-  
ject: Transfer of Slot No. F-147.07  
(USSR Branch)

This Office has reviewed attached subject proposal  
and there are no classification objections thereto.

  
Deputy Assistant Director for Personnel

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Attachment  
Referenced Memorandum

108 658204MEF

108 658204MEF

OFFICE 123-15552105

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